



COPY

ORDER

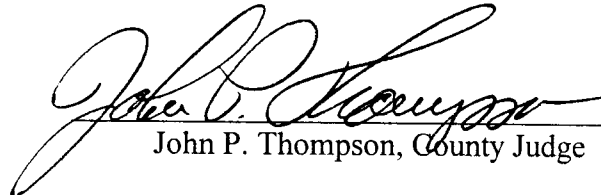
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus Property to be disposed in (on-line) Public Auction and, if no bids are received, to be destroyed as worthless.

WHEREAS, in a regular meeting of the Polk County Commissioners Court held March 13, 2012, certain items as listed and attached hereto as "Exhibit A", were determined to be surplus property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151.;

THEREFORE, the aforementioned items on listed on Exhibit "A" of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor.

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (in said auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

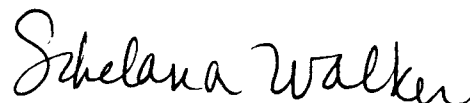

John P. Thompson, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on March 13, 2012.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.




Schelana Walker, County Clerk
Polk County, Texas

Polk County Asset Management Form

1024

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

✓

Date of Transaction

~~02-30-11~~ 02-06-12

Inventory Items

Description of Equipment	Serial Number
Chair	Tag 1171
3part desk	Polk Co. # 10737
	10738
	10740

Transferring/Selling Dept.

County Clerk

Dept. Head Signature

Shelana Walker

Receiving Department

Maintenance

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1043

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

12-11-11

Inventory Items

Description of Equipment	Serial Number
P.C.	LX05E79

Transferring/Selling Dept.

JFH

Dept. Head Signature



Receiving Department

Deputy Sheriff

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1084

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

X

DA. office


Date of Transaction

Inventory Items

Description of Equipment	Serial Number
Hewlett Packard 115 hp photosmart	SN# MX1CB1Z00D
HP Laserjet 1000 series printer	serial # CNBR3290SS
HP Laserjet 1200 Series printer	SN# CNBRB19800
HP Laser Jet M1319F MFP copy/fax	SN# CNCZ85F1KL
HP PSC 1315 printer	SN# CN44711092
Fellows powershred	SN# 070000719 A 104 00157037
(black) does not Shred Shredder work	SN# ACH1225000487
IBM Thinkpad laptop	SN# AKVNZCP03/01C
VHS Rewinder, Rolodex (2), Various office supplies	

Transferring/Selling Dept.

Dept. Head Signature



Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1130

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

XXXX

Date of Transaction

2/23/12

Inventory Items

Description of Equipment	Serial Number
<input checked="" type="checkbox"/> TAN "L" DESK	NA
GREY 4 DRAWER FILE CABINET <input checked="" type="checkbox"/>	N/A
BLACK SINGLE DESK <input type="checkbox"/>	
BROWN COMPUTER STAND DESK <input checked="" type="checkbox"/>	
TAN SINGLE DESK <input type="checkbox"/>	
TAN SINGLE DESK <input type="checkbox"/>	
TAN "L" DESK <input checked="" type="checkbox"/>	
RED & BLACK DESK <input type="checkbox"/>	
DESK TAN HOME MADE <input type="checkbox"/>	

Transferring/Selling Dept.

SHERIFF'S OFFICE

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1131

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

XXXX

Date of Transaction

2/23/12

Inventory Items

Description of Equipment	Serial Number
TAN BOOK SHELF 	
TAN SINGLE DESK 	
TAN SINGLE DESK 	
RED WOOD CART ON WHEELS	
BLUE VINYLE CHAIR ON WHEELS W/ARMS	
BROWN VINYL CHAIR ON WHEELS W/ARMS	

Transferring/Selling Dept.

SHERIFF'S OFFICE

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1302

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

2-29-12

Inventory Items

Description of Equipment	Serial Number
4 desks	no number

Transferring/Selling Dept.

Dept. Head Signature

S. Malcolm Walker/et

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1322

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

To be auctioned

Date of Transaction

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Inventory Items

Description of Equipment	Serial Number
<i>2 metal cabinets</i>	<i># 010403-00095</i>
<i>with rolling shelves</i>	<i># 000001127</i>

Transferring/Selling Dept.

<i>County Clerk</i>

Dept. Head Signature

Shelana Walker

Receiving Department

<i>Auditor for Auction</i>

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:
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